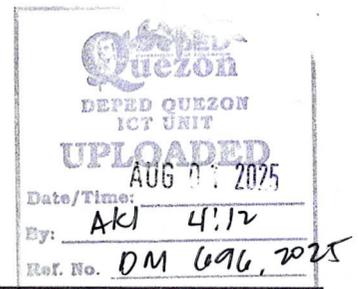




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



30 July 2025

DIVISION MEMORANDUM
 DM No. 696, s. 2025

DIVISION PERSONNEL WITH OUTSTANDING DOCUMENT TRACKING SYSTEM (DTS) EFFICIENCY RATE FOR THE 2ND QUARTER OF 2025

To: Assistant Schools Division Superintendents
 Division Chiefs
 Unit and Section Heads
 Division Office DTS in Charge
 All Others Concerned

1. This Office, through the Records Section announces the **Division Personnel with Outstanding Document Tracking System (DTS) Efficiency Rate for the 2nd Quarter of 2025**. This is to recognize the outstanding performance of DTS-in-Charge and Section Heads who demonstrate excellence in the timely processing and proper management of documents through the QODTS platform.
2. Please see the Table below for the list of awardees:

Name	DTS Account	Q2 Average Efficiency Rate
1. Annalou P. Pena	Accounting (GSO)	99.78%
2. Christian Louie A. Solomon	Accounting (Liquidation 1st & 3rd)	99.94%
3. Maria Elvira M. Carimpong	Accounting (Liquidation 2nd & 4th)	99.96%
4. Jayzelle R. Oliveros	Accounting (Provident/Clearance)	98.56%
5. Arlyn B. Jaron	ASDS (GSO)	99.72%
6. Alegria A. Medenilla	Budget	98.35%
7. Jewel Lee J. Depusoy	Budget	98.35%
8. Catherine A. Pureza (Section Head)	Budget	98.35%
9. Amy T. Misa	EFS	96.71%
10. Sharmaine G. Cortas	EFS	96.71%
11. Gian Carlo O. Pardilla	EFS	96.71%
12. Patrick V. Imperial	ICT	97.62%
13. Wilbert B. Porteza (Section Head)	ICT	97.62%

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

14. Penelope Ann A. Villaflores	Legal	97.03%
15. Carleen D. Aguila	Legal	97.03%
16. Jackqueline D. Nuyda	Legal	97.03%
17. Atty. Rexcia Maria B. Baldeo (Section Head)	Legal	97.03%
18. Marissa L. Maragay	Office of the ASDS	95.50%
19. Rena R. Rodil	Office of the ASDS	95.50%
20. Marinel L. Obmerga	Office of the ASDS	95.50%
21. Therese O. Pardo	Office of the SDS	97.78%
22. Resiele G. Coronacion	Office of the SDS	97.78%
23. Floricel R. Lagos	Office of the SDS	97.78%
24. Mark Roe M. Esmerna	Planning	97.98%
25. Laarni Jean A. Forbes	Planning	97.98%
26. Marbin Jeramil D. Fragata (Section Head)	Planning	97.98%
27. Maribeth D. Fragata	QMS	100.00%
28. Juanito A. Merle (Section Head)	QMS	100.00%
29. Guierson S. Garcia	Records (RSO)	93.43%
30. Amador V. Capinpin	Records 1	97.16%
31. Roseth M. Flancia	Records 2	96.42%
32. Marisyll Judee G. Mendoza	Records 4	93.96%
Nothing Follows		

3. For the information of all concerned, immediate dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

JOEPI F. FALQUEZA
Assistant Schools Division
Superintendent

recatma07/30/2025
DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321